



USA ULTIMATE APPEAL FORM

Date Filed:

Preface

This form is for the purpose of allowing USA Ultimate members or groups to file Appeals to challenge Administrative Decisions made by USA Ultimate staff members, or their agents including, but not limited to, USA Ultimate committees and volunteers. The USA Ultimate Judicial Committee reserves the right to adjust the time frames below for time sensitive issues and to ensure all parties are treated fairly. For more information, please read the USA Ultimate Administrative Appeal Policy, located here: <http://www.usultimate.org/about/usultimate/governance/conduct.aspx>.

Appellant Information

The appellant takes on a great deal of the responsibility for the success of the appeal. The appellant will be informed of the progress and eventual disposition of the appeal. The appellant is responsible for identifying individuals involved in the appeal, contacting witnesses in support of the appeal, and is ultimately responsible for making a case for their allegation/s. The appellant must be a USA Ultimate member or group, and must file the appeal within thirty (30) days of the incident relevant to the Administrative Decision in question, unless the USA Ultimate Judicial Committee has granted an extension to the appellant.

Appellant Name:

Phone:

E-mail:

Team at the event of the incident:

Affiliation with that team:

If not affiliated with a team, explain:

Victim/s (If different from the appellant):

	Name	Phone	Email	Team/Affiliation
1.				
2.				
3.				
4.				
5.				



Appeal Filed Against

In order to appeal an Administrative Decision, the appeal can be filed against the Administrative Decision Maker, which can include, but is not limited to, the USA Ultimate staff member, committee or volunteer, or its designee that made the Administrative Decision.

Name (if known):

Phone:

Email:

Affiliation:

Event/Tournament:

Tournament Director:

Site:

Date of Event:

Appeal Statement

The appeal statement must be a concise statement of the rationale for the appeal of an Administrative Decision. Should there be more than one appeal, there should be only one appeal statement per decision. Should there be multiple decisions, the Judicial Committee will decide whether to pursue specific decisions individually, or as a group. Please note that the success of your appeal may be determined by whether the rationale as stated in the Appeal Statement can be supported. It is possible that the Judicial Committee could find the Appeal Statement sufficiently imprecise that it would be dismissed for that reason. Also note that the Judicial Committee may reconsider the Administrative Decision if, in the Judicial Committee's reasonable judgment either (i) the Administrative Decision significantly departs from existing precedent; (ii) the impact of the Administrative Decision on the appellant is grossly disproportionate to the situation in question; (iii) the Administrative Decision clearly misinterprets existing rules regulations, policies or (iv) if significant new information has been presented which may affect the facts and circumstances involved in the Administrative Decision.



Description of Administrative Decision

Please give as clear and detailed a description as possible of the Administrative Decision and the sequence of events that led to the Administrative Decision. Clearly distinguish between events the appellant personally witnessed and events which the appellant is repeating as hearsay. The appellant may consider submitting a separate witness statement. Use additional space if needed.

Participants/Witnesses

The appellant is asked to provide evidence in support of the appeal. Participants and witnesses identified by the appellant may be contacted by the USA Ultimate and asked to provide a written statement. (It may be in the best interest of the appellant to ask participants and/or witnesses to provide written statements for the submission of the appeal.) Include USA Ultimate Observers and Officials if applicable. If you do not know the name of a witness, you should be as descriptive as you can about them. For example, "the guy in the green hat who was selling discs." The Judicial Committee will attempt to find out names of unknown witnesses, but please be aware that it is fairly unlikely that unknown witnesses will be found. Most, if not all, witnesses identified will not be asked twice to submit a statement. The appellant is welcome to contact witnesses to verify whether they have submitted a statement. The appellant must understand that the entire collection of evidence and statements, including the names of the appellant and the witnesses, will be forwarded to the Administrative Decision Maker to provide the Administrative Decision Maker the opportunity to respond.



Participants

List primary persons other than the victim/s involved in the incident, their affiliation, and their role in the events leading to the decision.

	Name	Phone	Email	Affiliation	Role
1.					
2.					
3.					
4.					
5.					
6.					

Witnesses

	Name	Phone	Email	Affiliation	Role
1.					
2.					
3.					
4.					
5.					
6.					



Additional Evidence

If the appellant is aware of any additional evidence that would support the appeal, for example, videotape, please provide such evidence, or provide information as to whom should be contacted regarding such evidence.

Upon receiving the appeal, the USA Ultimate Judicial Committee will review it and will make an immediate determination to either dismiss the appeal or pursue it. Again, the success of the appeal lies greatly in the hands of the appellant. An appeal submitted with supporting witness statements and/or video evidence would seem to have a greater chance of success of being pursued than an appeal that consists of a one line appeal rationale with no witnesses or a rambling narrative.

Should the USA Ultimate Judicial Committee elect to pursue the appeal, the Administrative Decision Maker will be informed of the appeal against their decision. The Administrative Decision Maker will have thirty (30) days, or such shorter or longer period as the Judicial Committee determines, in its sole discretion, to submit a written explanation of the rationale behind the Administrative Decision in question.

The Judicial Committee shall review the Administrative Decision and Administrative Decision Maker explanation upon receipt. Within five (5) days of receipt, the Judicial Committee may validate the Administrative Decision and Administrative Decision Maker explanation or reconsider the Administrative Decision and Administrative Decision Maker explanation. Reconsideration may not necessarily result in modifications of or changes to the Administrative Decision.

The Judicial Committee's final decision (the "Judicial Committee Decision") shall be communicated in writing to the affected parties within thirty (30) days of receiving the Administrative Decision and Administrative Decision Maker explanation. Unless otherwise stated, the Judicial Committee Decision shall take effect immediately.

Please email form to: Judicial Committee Chair judicial_comm_chair@usultimate.org. Questions can also be directed to Tom Manewitz at USA Ultimate at 719-219-8322 x125 or tom.manewitz@hq.usultimate.org.