



Background

USA Ultimate is seeking a primary organizing statewide director to guide the establishment and operations of the Virginia Ultimate organization that will serve constituents across the state. Several key leaders in Virginia have already indicated strong interest in collaborating and possibly lending assistance on a board of directors.

General Role

The Virginia Ultimate director will lead and manage the start-up and operations of an organization focused on ultimate throughout the state of Virginia, and optionally including any of West Virginia, Maryland, and the District of Columbia, with a focus on growing participation in the sport, and overseeing competition related to USA Ultimate insured, sanctioned or championship events.

Details on the structure, goals, purposes and economics of the State-Based Organization Initiative are posted at usultimate.org/stateorgs/ including a detailed list of *Benefits & Requirements* as well as *Frequently Asked Questions*.

Note: This is a non-traditional employment opportunity for an entrepreneurial self-directed initiative, in which grant funds will be distributed directly to the incorporated non-profit entity that is established and which would be encouraged to directly employ staff, including a primary/executive director, to operate programs and pursue the organizational mission.

Responsibilities

- Support USA Ultimate's mission, vision, goals and core values in the state of Virginia.
- Serve as an extension of the national governing body through unbiased leadership and service to Virginia's members, teams, events, affiliates and partners.
- Manage the legal incorporation, bylaws and board of directors for Virginia Ultimate.
- Grow Virginia Ultimate membership by at least 10 percent from the prior year or otherwise exceed the national average of USA Ultimate annual membership growth.
- Oversee the operation of robust youth programs to maximize opportunities across the state for youth to play ultimate.
- Promote the goals and efforts of competition/championship coordinators within the state.
- Attend the annual organizers' convention.

Requirements

- Enthusiasm for the sport of ultimate.
- Strong entrepreneurial spirit.
- Knowledge of the programs operated by USA Ultimate.
- Strong administrative and organizational skills.
- Excellent communication skills with regular use of email and phone.
- Ability to recruit and manage volunteer staff.
- Experience budgeting and managing revenue streams and program expenses.
- Residence in or ability to relocate to the state of Virginia.
- Completion of university degree or equivalent experience.
- Willingness to complete third-party background check.



Benefits

- Direct involvement contributing to the growth and development of the sport of ultimate at the state level, with an emphasis on expanding access and opportunities for youth.
- Become one of the key leaders for the sport of ultimate in the United States.
- Opportunity to work with other passionate and dedicated organizers, coaches, and players to truly make a positive difference for the sport.
- Portion of annual membership dues paid by Virginia resident participants shared with the Virginia Ultimate organization (currently estimated at \$5000 annually).
- Start-up grant to the Virginia Ultimate organization of \$40,000 over the first three years of operations to be used in a variety of ways to establish programs, compensate staff, etc.
- Support and guidance from USA Ultimate headquarters.

Application Procedure

Send a written communication to Director of Community Development, Josh Murphy <josh@hq.usultimate.org>, addressing the following items.

1. *Objective:* Explain why you are interested in this position.
2. *Qualifications:* Describe why you are qualified for the position. A copy of your C.V. or résumé may be attached.
3. *Ultimate Experience:* Briefly describe your involvement in ultimate. As a player? As a coach? As an organizer? Other perspective(s)?
4. *Other Considerations:* Provide any other information you feel should be considered.